



**PLEASE NOTE THAT PRAYERS WILL BE HELD AT 6.50PM BEFORE THE COMMENCEMENT OF THE BUSINESS OF THE COUNCIL.**

**THE MAYOR REQUESTS THAT ANY MEMBER WISHING TO PARTICIPATE IN PRAYERS BE IN ATTENDANCE IN THE COUNCIL CHAMBER BY NO LATER THAN 6.45PM.**

Dear Sir/Madam,

You are summoned to attend the Annual Council meeting of the Borough Council of Newcastle-under-Lyme to be held in the ***Council Chamber, Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffordshire, ST5 2AG*** on ***Wednesday, 16th May, 2018*** at ***7.00 pm***.

#### **B U S I N E S S**

**1 APOLOGIES**

**2 DECLARATIONS OF INTEREST**

To receive declarations of interest from Members on items contained within this agenda.

**3 MINUTES**

**(Pages 7 - 20)**

To consider the minutes of the previous meeting(s)

**4 ELECTION OF MAYOR 2018/19**

When the Mayor has declared the result of the election, the Mayor preceded by the Mace Bearers, will retire to the Mayor's Parlour accompanied by the following:-

- Retiring Consort
- Retiring Mayoress
- Retiring High Constable
- Retiring Chaplain
- Chief Executive
- Mayor Designate
- Consort designate
- High Constable designate
- Chaplain designate

The incoming Mayor will then be robed and invested with the chain of office. The Mayoral party will then return to the Council Chamber in the following order:-

- Mace Bearers
- Mayor
- Mayoress designate
- Consort designate
- Chief Executive
- High Constable designate
- Chaplain designate
- Retiring Mayor
- Retiring Mayoress
- Retiring Consort
- Retiring High Constable
- Retiring Chaplain

The Mayor will take the chair and make the declaration of acceptance of office.

## **5 APPOINTMENT OF DEPUTY MAYOR 2018/19**

Following the appointment of the Deputy Mayor, he/she will make the declaration of acceptance of office.

## **6 MAYORAL APPOINTMENTS**

The Mayor will announce the appointment of her:

Mayoress?  
Consort  
High Constable  
Chaplain  
Mace Bearers

## **7 MAYORAL ADDRESS**

To receive the Mayoral address.

## **8 VOTE OF THANKS TO THE RETIRING MAYOR, MAYORESS AND CONSORT**

In appreciation of their services during the past year, the retiring Mayor and Mayoress and Consort will be presented with their badges.

## **9 RESPONSE OF THE RETIRING MAYOR AND SUMMARY OF THE MAYORAL YEAR**

Retiring Mayor's response.

**10 MAYOR'S ANNOUNCEMENTS**

To receive the Mayor's announcements of forthcoming events.

**11 ELECTION RESULTS 2018**

**(Pages 21 - 22)**

Additional report to follow

**12 APPOINTMENT OF LEADER OF THE COUNCIL**

To appoint the Leader of the Council.

**13 APPOINTMENT OF DEPUTY LEADER AND CABINET**

The Leader will report the appointment of his/her Cabinet and Deputy Leader for 2018/19.

**14 ADOPTION OF THE CONSTITUTION**

**(Pages 23 - 36)**

Licensing and Public Protection Report to follow.

**15 APPOINTMENT OF COMMITTEES, CHAIRS AND VICE-CHAIRS FOR 2018/19**

To appoint Members to committees.  
Report to follow

**16 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES**

(Report to follow)

The Council is requested to review its representation on outside bodies for 2018/19.

In the case of any appointments made by office rather than by name, in the event of any change to the office holder these will automatically transfer to the new incumbent.

**17 MEMBERS ALLOWANCES**

**(Pages 37 - 42)**

Report of the Independent Remuneration Panel

**18 CALENDAR OF MEETINGS 2018/19**

**(Pages 43 - 52)**

**19 A500 WIDENING - LAND NORTH OF DOMVILLES FARM, AUDLEY PARISH - 348/241**

**(Pages 53 - 56)**

**20 STANDING ORDER 18 - URGENT BUSINESS**

To consider any communications which pursuant to Appendix 7 – paragraph 7 of the constitution are, in the opinion of the Mayor, of an urgent nature and to pass thereon such resolutions as may be deemed necessary.

**21 DISCLOSURE OF EXEMPT INFORMATION**

To resolve that the public be excluded from the meeting during consideration of the following report(s) as it is likely that there will be disclosure of exempt information as defined in paragraphs contained within in Part 1 of Schedule 12A of the Local Government Act 1972.

Yours faithfully

*J. Trudewill*

Acting Chief Executive / Head of Paid Service

## **NOTICE FOR COUNCILLORS**

### **1. Fire/Bomb Alerts**

In the event of the fire alarm sounding, leave the building immediately, following the fire exit signs. Do not stop to collect personal belongings, do not use the lifts.

Fire exits are to be found either side of the rear of the Council Chamber and at the rear of the Public Gallery.

On exiting the building Members, Officers and the Public must assemble at the car park at the rear of the Aspire Housing Office opposite to the Civic Offices. DO NOT re-enter the building until advised to by the Controlling Officer.

### **2. Attendance Record**

Please sign the Attendance Record sheet on entering the building. This will be located at the Porter's lodge.

### **3. Mobile Phones**

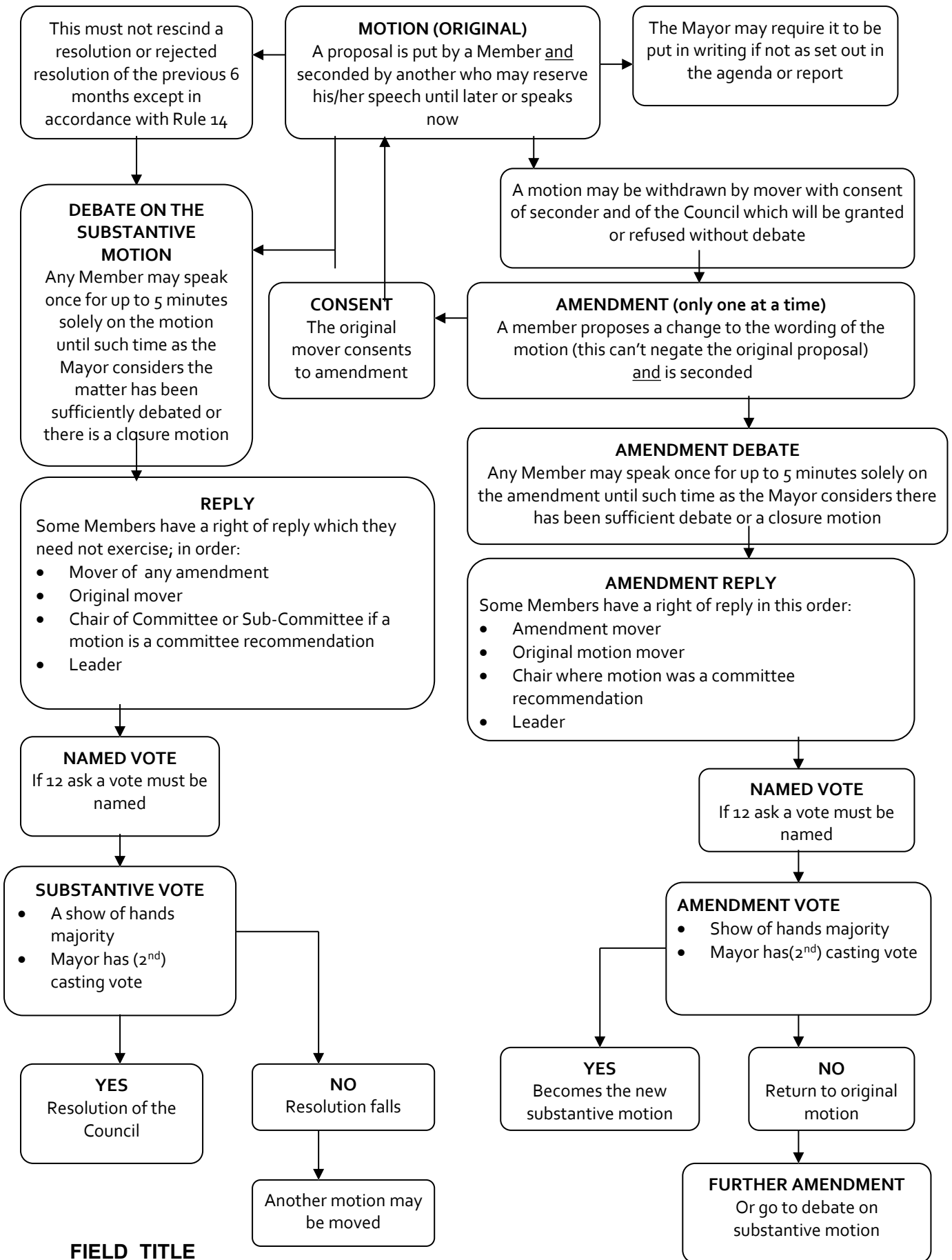
Please switch off all mobile phones before entering the Council Chamber.

### **4. Tea/Coffee**

Refreshments will be available at the conclusion of the meeting, or in the event of a break occurring, during that break.

### **5. Notice of Motion**

A Notice of Motion other than those listed in Standing Order 19 must reach the Chief Executive ten clear days before the relevant Meeting of the Council. Further information on Notices of Motion can be found in Section 5, Standing Order 20 of the Constitution of the Council.



**FIELD\_TITLE**